

Chellaston Junior School

CHARGING AND REMISSIONS POLICY

POLICY STATEMENT

In accordance with the provisions of the Education Reform Act 1988 this document sets out the policy of the Governing Body of Chellaston Junior School in relation to charges and remissions for activities organised by the school.

The Governing Body recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for pupils and as additional optional activities.

The school will be sensitive to the financial constraints on families and will support pupils where possible to ensure that these constraints will not restrict opportunities for all pupils.

PRINCIPLES

The Governing Body recognises and supports the objectives of the charging provisions in the Education Reform Act namely:

- To maintain the right to free school education.
- To establish that activities offered mainly or wholly within normal teaching time should be available to all pupils regardless of their parent/carers' ability or willingness to help meet the cost.
- Peripatetic music teachers charge for musical activities. Pupils are responsible for supplying their own musical instruments. From time to time Derby City Council may provide subsidised tuition. Parents will be informed if they are eligible under such a scheme.
- For certain types of educational activity during the school day (e.g. educational visits or visitors/guest speakers to the school), parents may be asked for a voluntary contribution in advance towards the cost. However, no child will be placed at a disadvantage because of a parent's unwillingness or inability to pay. If however, as a direct consequence of a number of parents not paying and the voluntary contributions received do not meet a level necessary to cover the costs of that activity or event, the school reserves the right to cancel the activity or event and all monies received will be refunded.
- For activities organised by the school which occur wholly or mainly outside school hours (e.g. educational residential visits and some extended schools activities) and which are **not** an essential part of the curriculum, participation will be on the basis of (a) reasonable school selection of pupils by the school where there is an over demand for places, and (b) on the basis of parental choice and their willingness or ability to pay any associated costs. The expenses of those engaged in supervision and tuition may be included in the costs, depending upon the activity or event. Parents would be fully informed of costs before commitment.
- It is our normal policy to provide free supervision and tuition for those children engaged in before-school, midday and after-school clubs/activities run by teaching staff. The Headteacher and staff currently provide their services on a voluntary and unpaid basis. Peripatetic staff will levy their own charges.
- Incidental classroom equipment and materials: parents may be invited to pay for, or provide from home, any materials, ingredients, books, instruments, or other equipment (e.g. materials for design and technology projects). However, no child will be placed at a disadvantage because of a parent's unwillingness or inability to contribute.

- School will provide all essential health and safety equipment, for example clothing/goggles.
- Loss of and damage to school property and equipment. Parents will be required to pay the cost of replacement, or repair, of school books, materials, equipment or fittings, lost, broken, damaged or defaced by their child, where this is the direct result of the child's poor behaviour.
- Pupil reports sought by Independent Schools prior to their consideration decision of admission. A standard fee of £10 will be charged for extraordinary completion and mailing of pupil profiles and reports carried out by the Headteacher and staff before the month of July in each academic year.
- The school uses approximately £8,000 from Pupil Premium Funding to fund a variety of activities for those pupils eligible. This includes a 50% subsidy for all educational visits, funding for breakfast club/out of school hours learning and contributing to the cost of school uniform, PE and Games kit, to the value of £50 per pupil. This helps to ensure that all pupils, including those who may be disadvantaged, have the same access to activities and resources, and are therefore fully included in the life of the school.
- In circumstances of genuine financial hardship, the school will, in confidence, try to find ways of reducing the burden, if approached by parents. Please let the school know if this is the case. All matters will be treated in the strictest of confidence.

Policy Approved by Governing Body: October 2016

Review Date: Autumn 2019 (or sooner if there are relevant changes in legislation)